

For the admission process for **PhD program** you have to follow **four steps**:

Only university graduates with a Bachelor degree and a Master degree are entitled to enroll as doctoral students. The enrollment is possible after passing a preliminary examination.

Step 1: Obtaining the Letter of Acceptance

As a rule, the request for admission to study at the University of Bucharest has to be sent to our University. Then we will send our approval to the Ministry of Education in Bucharest so that you would receive the Acceptance Letter.

The documents you must send for this first step are:

- [Application form](#)
- Photocopy and authenticated translation of the study certificates (for residents of countries that have signed the Hague Convention, the Hague Apostille is requested (access the website: <https://www.gsccca.org/notary-and-apostilles/apostilles/hague-apostille-country-list>; for all the others the documents have to be authorized by the Ministry of Foreign Affairs, the Ministry of Education and the Romanian Embassy in their homeland);
- The Academic Transcripts - photocopy and authenticated translation (for residents of countries that have signed the Hague Convention, the documents have to have the Hague Apostille (access the website: <https://www.gsccca.org/notary-and-apostilles/apostilles/hague-apostille-country-list>; for all the others the documents have to be authorized by the Ministry of Foreign Affairs, the Ministry of Education and the Romanian Embassy in their homeland);
- For programs offered in English/French language, an international language proficiency certificate (TOEFL, IELTS, Cambridge) is needed with at least B2 level (we do not offer these certificates here); Candidates who can prove that the official language of their country is also English or French and that they have studied in this language are exempted from the language test.
- Provisional agreement signed by a prospective PhD supervisor (access the website: [Ph.D. supervisors in Biology and research expertise](#))
- Curriculum Vitae;
- Photocopy and authenticated translation of the birth certificate;
- Marriage certificate, if available;
- Photocopy of the passport;
- Copy of the National Identity Card or any other document proving your permanent residence (home address);
- Medical certificate (translated in a language widely spoken internationally);
- One photo.

The application file has to be sent between **May 2 - July 31, 2018**, to the following address:

University of Bucharest
International Relations Office
Bd. Mihail Kogalniceanu, no. 36-46,
Sector 5, 050107,
Bucharest
ROMANIA

Further information is available at the University of Bucharest, the **International Relations Office:**

Tel: +40-21-307.73.21;

Fax: +40-21-315.19.42.,

e-mail: contact@externe.unibuc.ro.

Step 2: Obtaining the Student Visa

Based on the Acceptance Letter (and payments where requested), applicants will receive the study visa from the Romanian Embassy in their country.

Step 3: The Enrollment at the International Relations Office

On your arrival in Romania, you present **in person** for the **admission examination and registration**, to the University of Bucharest, the following documents:

- An envelope dossier;
- Letter of acceptance (original);
- Proof of payment (original) for the paying students;
- School certificates (mentioned above), in original;
- Passport and student visa;
- A photo-copy of your birth certificate, translated and officially endorsed;
- Health certificate (translation in Romanian, French or English);
- 3 photos $\frac{3}{4}$ cm;

- Ph.D. research proposal;

Guide for drafting Ph.D. research proposal

- The title of the research project
- Relevance / Motivation of the research project
- Short and precise overview about the current state of research that is immediately connected with your own research project. Name the most important contributions of other scientists (not to exceed 2 pages)
- Aims and objectives of the research project
- The experimental design with some consideration of the methods/approach you might use (not to exceed 2 pages)
- Expected original results (not to exceed a half page)
- A list of relevant references (cited in the text)

Step 4: Interview for Ph.D. Admission

Interview for Ph.D. admission will be held on **18th September, 2018, 9:00 a.m.**, PCBE Conference Room, ground floor, Faculty of Biology, Spl. Independentei 91-95.

The interview will consist of a 10-15 minute Ph.D. research proposal PowerPoint presentation, followed by a question and answer period with examination committee members.

The candidates are requested to register between September 17, 2018 – December 14, 2018. However, the official opening date of the academic year is October 1st therefore all those who won't be able to register before October 1st will assume full responsibility for the missing lectures.

For information regarding the Romanian educational system and ways to obtain a scholarship please access: <http://www.edu.ro/index.php/articles/c1137/> and <http://www.mae.ro/en/node/10251>